

HAMBLEDEN PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
ON MONDAY 11TH DECEMBER 2017 at 8.00PM IN THE VILLAGE HALL, SKIRMETT
MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND

AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak
2. To receive and accept apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and sign the minutes of the previous meeting held 13TH November 2017
5. Clerk to report on matters arising from previous minutes which are not on the agenda
6. Correspondence Report – see Appendix 1 for list of items and action taken
7. To discuss problems with large lorries on Frieth Hill following concern from residents and if any action can be taken
8. To approve the Clerk attend a training course about the General Data Protection and Freedom of Information due to upcoming changes at a cost of £63.83
9. To discuss Buckinghamshire County Council proposed changes to the cost of adult social care which include increases to over 10 services provided
10. To discuss soakaways in the parish that are full and the necessary gulley emptying which is carried out by Bucks County Council
11. To discuss a residents request regarding the hedge that borders their property located at the rear of Ellery Rise playing field, and their wish to re-lay the hedge to form a better barrier
12. To discuss any possible projects that would require funding from the Local Area Forum for 2018/2019. Please note that this is for no-transport funding, meaning that no schemes where work is required by Transport for Bucks will be considered.
13. To discuss installing a bus shelter on the A4155 by Henley Management with CIL money. Henley Management College have agreed to fund and install a shelter on the opposite side of the road
14. To discuss “no parking” signs at the bottom of Frieth Hill to try and alleviate problems with the junction at Ellery Rise
15. To discuss renewing membership subscription to the War Memorials Trust at a cost of £30
16. To approve the accounts for December 2017, to consider the budget for 2018/2019 and signing of cheques -- appendix 2
17. Members questions: including any items for the next agenda
18. Planning:
 - 17/08111/FUL – Middle Way Stables Innings Road Frieth** – Change of use of existing stables building and land to a studio dwelling
 - 17/08113/CTREE – School Cottage Skirmett Road Hambleden** – Reduce T1 (Cotoneaster) all round height by 2m & sides by 1-1.5m with reshape and tidy and lift lower branches up to 2m. G1A & G1B (Yew) and hedging (from old school up to first high tree growth at end of property) Fell Sycamore & dead Elms. Reduce Field Maple, Hawthorn & Yew to form part of hedge. Reduce to old cuts & trim roadside of hedge with reduction of 1.5-2m, reduce down to 2m. Trim back inside and out of hedge to tidy and shape. Reduce Sycamore and Ash suckers to below new hedge height to allow re-sprout to form part of hedge. Reduce Yew and Ash and Elm down to 1.8, leaving archway over small gate. Trim all round to tidy and shape.

PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Lorna Coldwell,
The Chimes, Park Lane, Lane End, High Wycombe, Buckinghamshire HP14 3LB
clerk@hambleden.org.uk

17/08087/CTREE – Kiln House Frieth Hill Frieth – Dismantle to ground level 1 x Field Maple (T1), Dismantle to ground level 1 x Hazel tree (T2), Dismantle to ground level 1 x Hawthorn Tree (T3), Dismantle to ground level 1 x Hazel Tree (T4), Dismantle to ground level 1 x Field Maple (T5),
Dismantle to ground level 1 x Ivy covered Hazel (T6) and to raise the crown to give 1.5m clearance from house to 1 x Lime Tree (T7)

19. Date of next meeting – Monday 8th January at 8 pm at the Village Hall, Hambleden

LORNA COLDWELL, CLERK

04.12.2017

Appendix 1

Correspondence received from 13th November to 4th December

1. Cancellation of JCC meeting – forwarded to Cllrs Broad and Snell.
2. Rescheduled date for JCC meeting – forwarded to Cllrs Broad and Snell.
3. HS2 e-update – forwarded to Cllrs.
4. Notification of external auditor appointments for the 2017-18 financial year – forwarded to Cllrs.
5. BCC News: 'Have your say' on Proposed Changes to the Cost of Adult Social Care Services – forwarded to Cllrs.
6. Countryside Voice magazine – will bring to meeting.
7. Web analytical results – available on request.
8. Thank you letter from Chiltern Conservation Board for donation – for information
9. Chiltern Society magazine – will bring to the meeting.
- 10.

Appendix 2

Accounts to be paid in November 2017

Mrs L Coldwell – salary (via standing order)	504.63
BCC Pension Fund (via standing order)	152.19
Mrs L Coldwell – expenses and mileage	79.63
SLCC – membership renewal	115.00
War Memorial Trust – membership renewal (if agreed)	30.00
Total	881.45
Balance as at 1st November 2017	50876.80
Less November payments	(5464.41)
Balance as at 30th November 2017	45412.39
Of which CIL Funds	4479.45
Church Wall reserve	10000.00
Unrestricted Reserves	30932.94

An invoice will be coming for hire of Skirmett Village Hall and from Archer signs for the Hambleden parking signs

Film Fund

Total of all funds at 1st November 2017	7987.50
Less Community Bus Money (held by the Parish Council)	(724.52)
True Film Fund Balance as at 30th November 2017	7262.98

Planning Decisions Made

17/07628/FUL – 6 Innings Gate Frieth – Householder application for construction of new pitched roofs to existing flat roof - **Application Permitted**

Budget for 2018/19

Open spaces	£7,500.00
Additional open spaces incl hedge cutting, posts, play area, flooding etc	£5,500.00
General administration incl staff costs, website, phone, insurance, Broadband, use of office, energy	£11,500.00
Use of village halls	£370.00
Public lighting (incl £150 for Frieth Church donation)	£3,300.00
Subscriptions	£600.00
Training	£500.00
Section 137	£500.00
Donations	£500.00
Miscellaneous:	
Suggestions - replacement AED machine, white posts in Frieth	£4,000.00
Church Yard Wall Fund and churchyard maintenance	£10,000.00
Total Costs:	£44270.00

1. The general admin figures allows for the Clerks working from home allowance, overtime payments, pension and an increase in salary as well as for the insurance; plus telephone and line as well as broadband costs.
2. The training figure is lowered slightly from previous years.
3. The village hall budget is higher than previous years due to price increases and paying for Hambleden hall hire.
4. The miscellaneous budget has been increased as a possibility to paint/replace the white posts in Frieth on the common land which has been mentioned by some Cllrs.
5. The donations budget has been decreased due to the level of funds in the Film Fund, and that is often where donations are made from.
6. The Open Spaces budget includes the allowance from BCC given for Devolved Services.

We should start the new financial year with approximately £40,000 in the bank, which includes the £10,000 reserve of the Church Wall fund, and approximately £4480 of CIL money. This however has been earmarked to be used for the bus shelter on the main Henley Road and also for a bench at Mill End. It is still inevitable with BCC budget cut backs that more money will be needed to pay towards other activities that BCC will be unable to cover, or with the uncertainty over the unitary authority other things are likely to change. The Government Council Tax Support Grant is stopped from 2018/2019. There may be CIL money coming in but this is variable, not guaranteed, and can only be spent on certain things. There was none in financial year 2016/2017 or 2017/2018.

We do not have any reserves other than the Church Wall Fund.

Lorna Coldwell, Clerk & RFO
04/12/17

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