

# HAMBLEDEN PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
ON MONDAY 10<sup>TH</sup> SEPTEMBER 2018 at 8.00PM IN THE VILLAGE HALL, FRIETH  
**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND**

## AGENDA

1. Public Question Time – A period not to exceed 30 minutes, members of the public are permitted by the Chairman to speak
2. To receive and accept any apologies for absence
3. Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda
4. To confirm and sign the minutes of the Ordinary meeting held 9<sup>th</sup> July 2018
5. Clerk to report on matters arising and any updates from previous minutes which are not on the agenda
6. Correspondence Report – see Appendix 1 for list of items and any action taken
7. To receive updates from any meetings attended since previous ordinary meeting
8. To discuss co-opting a new member for the vacancy on the South Ward
9. To discuss costs for the Smart Tag monitoring service for the defibrillator machines provided by AED Locator (E.U.) Ltd at a total cost of £196 +VAT for 4 AED machines in the parish and approve if in agreement
10. To discuss the renewal of the Parish Online mapping system at a cost of £111 +VAT
11. To discuss cutting back of verges and weeds needed at Watery Lane, Skirmett
12. To discuss the offer of a free website makeover from the provider, and the ongoing maintenance of the website
13. To discuss the draft Noise Action Plan for Wycombe Air Park and any comments to be made
14. To discuss the new waste refuse plan concerning household recycling centres put out for public consultation by Bucks County Council
15. To discuss a request for a donation from the Film Fund by Frieth Brownies from the Film Fund – see appendix 3
16. To discuss a request from Frieth Village Society about works to the pond in Frieth and white posts surrounding it – see appendix 4
17. To discuss Pheasants Hill Common and the possibility of devising a management plan
18. To discuss the new field at Ellery Rise the Parish Council will be renting from Wycombe District Council
19. To approve the accounts for August and September 2018; signing of cheques – see Appendix 2;
20. Members questions: including any items for the next agenda
21. Planning applications to be discussed:
  - 18/07163/CTREE - Yewden Lodge Skirmett Road Hambleden** – Tree works as per schedule
  - 18/07022/FUL – Land North Of Agricultural Sheds Skirmett Road Hambleden** – Creation of an access track and parking area to serve Appletree and Orchard Cottages
  - 18/07000/FUL – Sunnydale Spurgrove Lane Frieth** – Demolition of the current two storey building and erection of part single/part storey 5-bed dwelling with bin/log store & associated parking
22. Date of next meeting – Monday 8<sup>th</sup> October at 8 pm at the Village Hall, Skirmett

LORNA COLDWELL, CLERK

03.09.18

**PLEASE REPLY TO:** Clerk to the Parish Council, Mrs. Lorna Coldwell,  
The Chimes, Park Lane, Lane End, High Wycombe, Buckinghamshire HP14 3LB  
[clerk@hambleden.org.uk](mailto:clerk@hambleden.org.uk)  
01494 881 483

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## Appendix 1

### Correspondence received from 10<sup>th</sup> July to 3<sup>rd</sup> September 2018

1. The Clerk magazine – will bring to meeting.
2. Notification of forthcoming BCC household waste recycling consultation – forwarded to Cllrs, added to website and Facebook page.
3. Community Impact Bucks invitation to conference about Community Led Housing – forwarded to Cllrs.
4. The Chiltern Society footpath clearance update – forwarded to Cllrs.
5. Update to works being carried out on A404 Volvo footbridge – forwarded to Cllrs.
6. JCC minutes – forwarded to Cllr Broad as representative.
7. Advice Following Outcome of Ledbury Town Council Judicial Review email from BMKALC – forwarded to Cllrs.
8. TfB Stakeholder Conference slides – forwarded to Cllrs.
9. Letter with breakdown of spends from Hambleden Celebrations, including cheque returning £200.99 – Clerk banked cheque.
10. JCC circuit patterns – forwarded to Cllr Broad as representative.
11. CPRE magazine – will bring to meeting.
12. Web analytical report – available on request.
13. Email from BMKALC to forward further details from TfB and the Parish Liaison and TFB Conference Update – forwarded to Cllrs.
14. Details of road closure Chequers Lane, Fingest – forwarded to Cllrs, put on website and Facebook page.
15. Best Kept Village marking results – forwarded to Cllrs and Frieth Village Society.
16. BCC Household Recycling Centres - Public Consultation – forwarded to Cllrs.
17. Web analytical report – available on request.

## Appendix 2

### Accounts paid in August 2018

Mrs L Coldwell – salary (via standing order)	504.63
BCC Pension Fund (via standing order)	158.06
<b>Total</b>	<b>662.09</b>

### Accounts to be paid in September 2018

Mrs L Coldwell – salary (via standing order)	504.63
BCC Pension Fund (via standing order)	158.06
Mrs L Coldwell – expenses and mileage (Jul)	75.41
Mrs L Coldwell – expenses and mileage (Aug)	35.44
Wycombe District Council – Ellery Rise play area rent	100.00
Sharps Fencing Ltd – bus shelter final payment	4896.00
The Hambleden Garden Company – 4/7 installments	668.57
The Hambleden Garden Company – 5/7 installments	668.57
PKF Littlejohn LLP – external audit	240.00
<b>Total</b>	<b>7346.68</b>

\*\*An invoice for Frieth Village Hall Hire is expected, and an invoice for the play area inspection\*\*

<b>Balance as at 1<sup>st</sup> July 2018</b>	<b>46937.13</b>
Less July payments	(1660.90)
<b>Balance as at 31<sup>st</sup> July 2018</b>	<b>45276.23</b>
Less August payments	(662.69)
<b>Balance as 31<sup>st</sup> August 2018</b>	<b>44613.54</b>
Of which CIL Funds	5786.06
Church Wall reserve	<b>10000.00</b>
<b>Unrestricted Reserves</b>	<b>28827.48</b>

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## Film Fund

<b>Total of all funds at 1<sup>st</sup> July 2018</b>	<b>6974.40</b>
Less Community Bus Money (held by the Parish Council)	(424.52)
Income – Henley Management College (incorrect account)	2040.00
Income – return from Hambleden Celebrations	200.99
<b>True Film Fund Balance as at 30<sup>th</sup> June 2018</b>	<b>8790.87</b>
	<b>£2040.00 to be transferred to main account</b>

\*\*A payment of £300 will be made from the Community Bus Fund following a request\*\*

## Appendix 3

### Request from Frieth Rainbows and Brownies:

“Girl guiding has just launched its new programme with lots of new resources, activities and badges for the girls to enjoy and achieve. It is going to cost about £500 to set up both Rainbows and Brownies with the resources to run this new programme. We are currently trying to fundraise for this and was wondering if the film fund would be able to contribute anything to our fundraising efforts.”

## Appendix 4

### Request from Frieth Village Society

“Frieth Village Society has discussed with AG from Frieth Natural History society the need for some environmental work at the pond area at the crossroads. He suggested that the pond needs clearing, this was done about 10 years ago by volunteers led by AG. He suggests following the same process, digging out the plants and then all the debris from the pond to be dragged into the woodland to allow any creatures to get back to the pond. He suggested a working party of villagers could do this work in the Autumn. AG is quite willing to advise and to a certain extent supervise the work. In addition many of the white posts have been damaged and some are dangerous with sharp edges as a result of rusting badly and so FVS would like these replaced and also the chain link between the posts replaced. This was stolen some years ago but maybe a suitable heavy weight plastic alternative could be found which would not be attractive to thieves. We would ask for the support of the parish council for this work to be done and also if they would fund the replacement of the posts and chain link. FVS would be willing to get estimates to submit to the parish council.”

### Planning Decisions Made

**18/05800/FUL** – Mijenin Spurgrove Lane Frieth – Demolition of an existing dwelling and construction of replacement 5 bed dwelling and car port with alterations to access - **Application Permitted**

**18/06521/FUL** – 1 Stag Cottages Bottom Hill Hambleden – Householder application for construction of detached garden room in rear - **Application Refused**

**18/06771/CTR** – Church Cottage Chequers Lane Fingest – Crown reduction to Acer Platanodies Drummundi by a third of overall height due to excessive shading plus loss of television reception – **Not to make a Tree Preservation Order**

**18/06727/FUL** – Hamblebrook House Rectory Hill Hambleden – Householder application for removal of utility room and 2 pairs of garage doors to front of property, fitting of single wider garage door, forming utility room to rear of garage and link to existing orangery - **Application Permitted**