

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 9th January 2017 at 8.00 pm in the Village Hall, Frieth

PRESENT: Cllrs Mr J Jackson, Cllr S Webb, Mrs L Mann, Mr A Armstrong, Mrs S Walker-Allies, Mr D Broad, Mr C Hussey.

Mrs C Burslem from Bucks and Milton Keynes Association of Local Councils.

Mrs L Coldwell – Clerk

0 members of the public

Minute 8714	<u>Apologies for Absence</u> None were given.
Minute 8715	<u>Declaration of Pecuniary Interests</u> None were declared.
Minute 8716	<u>To confirm and sign the Minutes of the December Parish Council Meeting</u> The minutes for the meeting held in December were agreed by the Councillors and signed by the Chairman.
Minute 8717	<u>A question and answer session from a representative of Bucks and Milton Keynes Association of Local Councils relating to disclosing of personal/pecuniary interests and dispensations</u> Mrs Burslem is the County Officer for BMKALC. It is a criminal offence not to declare any pecuniary interests at a meeting, and a Councillor can be fined up to £500 for discussing a matter that they have a pecuniary interest in. Anything that is business interested including property and land owned, employment, trusts or anything with a financial implication with must be declared for a Councillor and also their spouse/civil partner. This is so everything remains open and transparent for the public to see and shows that special favour is not shown to anyone. All pecuniary interests are kept by the Monitoring Officer at WDC and are available on the Parish Council website. If a Councillor declares a pecuniary interest in a matter they are unable to join the discussion and cannot vote on the final decision. An “other” interest should be declared for personal interests, such as matters to do with friends, family, or membership of local organisations. In this case, a Councillor can take part in the discussion as a member of the public but are unable to vote. If so many members have an interest that there can be no discussion and therefore no outcome, a dispensation can be given by the Clerk in writing before the meeting.
Minute 8718	<u>Progress on items in the previous minutes</u>
Minute 8659	Mrs Nixey has been in touch to advise she wishes to use her married name for Parish Council, and will therefore be Cllr Mrs J Nixey.
Minute 8711	1. Clerk has written to Frieth Village Society and passed on details for WPC Marchant to arrange a Community Speedwatch.
Minute 8689	Mr Roddy Baird has said he will source a Damson tree and plant in memory of Cllr Tom Nixey. There will be no labour charge for this. Mr Baird will liaise with Mrs Nixey directly for positioning.
Minute 8680	5. Another quote has been received for cleaning signs in the Parish and cutting back any hedges around, for £160 for 8 hours labour. Clerk to find out re: public liability insurance and PPI equipment to make sure all specifications set out by BCC Devolved Services are met.
	<u>Other Matters Arisen Since Previous Meeting</u>
	A meeting was held to discuss parking in Hambleden – see later agenda item.
Action:Cllrs	WDC have asked for all Parish Councils to check their Register of Interests and ensure that they are up to date. Copies held from 2015 were distributed for Councillors to make amendments if necessary.
	An email was received from Chalfonts U3A who are interested in Hambleden, asking if anyone has a special knowledge of the buildings and would be willing to give them a group tour around the village. Clerk to advise them to contact the Church Verger for a tour of the Church.

<p>Minute 8719</p>	<p><u>Correspondence received from 12th December to 9th January 2017</u></p> <ol style="list-style-type: none"> 1. BMKALC Council Tax Referendum notice – forwarded to Cllrs. 2. Email from WDC re: Unitary Council options – forwarded to Cllrs. 3. Buckinghamshire Freight workshop save the date invitation to workshop – forwarded to Cllrs. 4. Thank you note from War Memorials Trust for re-subscribing – for info. 5. Christmas card from the LAT team at TfB and the Leaders of WDC – for info. 6. Web Analytical report – for info. 7. Winter driving advice bulletin from TfB – forwarded to Cllrs and added to Facebook page. 8. Update from War Memorials Trust – for info. 9. Response from WDC re: parking rates for Hambleden car parks – forwarded to Cllrs. 10. Letter from Frieth resident re: recent planning application – forwarded to Cllrs. Clerk has responded. 11. List of cycling events in 2017 from WPC Marchant – forwarded to Cllrs and will be put on website when necessary. 12. WDALC Draft minutes from 08/12/16 – forwarded to Cllrs. 13. Information on the Buckinghamshire, Oxfordshire and Berkshire West Sustainability and Transformation Plan from BCC – forwarded to Cllrs. 																		
<p>Minute 8720 Action:Clerk</p>	<p><u>To discuss parking and related issues in Hambleden Village</u></p> <p>A meeting was held last week in Hambleden regarding parking for events in the Village, as the field next to the Church which has previously been used will no longer be available. The Estate Manager for Culden Faw has offered the use of the top part of the field behind the Stag and Huntsman public house for any events, such as wedding/funerals/concerts at no charge. New signs directing to parking and rope/stakes will be needed, the Church have offered to contribute to the signs. Clerk to liaise with Village Hall and Church on who will take the lead for sourcing materials.</p> <p>As part of this meeting, the Church have requested 20 traffic cones as they have only 6 left from the original 25 gifted from the Parish Council several years ago. It was resolved to purchase 20 new cones.</p> <p>Cllr Hussey has produced a map that shows the parking in the Village that can be distributed to people.</p> <p>Thanks have been given to the Keene family for the use of their field and also to the Estate for their kind offer for parking going forward.</p>																		
<p>Minute 8721 Action:Clerk</p>	<p><u>To discuss the position of a new rural style fingerpost sign in Skirmett</u></p> <p>It was resolved to keep the signpost in its current position. Clerk to liaise with LAT to arrange drawings to be done and subsequent costings.</p>																		
<p>Minute 8722 Action:Clerk/ Cllrs</p>	<p><u>To discuss infrastructure needs in the Parish and how best to spend CIL money</u></p> <p>The Parish Council currently has £8745.41 of CIL money to spend. The Skirmett signpost needs to be paid for from this money, Clerk estimates this will be £600 on the basis of the cost of the Fingest signpost.</p> <p>Councillors to put together a list of priorities for infrastructure in the Parish to be discussed at a later meeting. Clerk to investigate lighting columns and if they need to be replaced. Cllr Mann wondered if some money could be spent to make Frieth Hill safer for pedestrians. Clerk to investigate.</p>																		
<p>Minute 8723</p>	<p><u>To approve the accounts for January 2017, to consider the budget for 2017/2018 and signing of cheques</u></p> <p><u>Accounts to be paid in January 2017</u></p> <table data-bbox="432 1861 1377 2132"> <tbody> <tr> <td>Mrs L Coldwell – December salary (via Standing Order)</td> <td style="text-align: right;">470.23</td> </tr> <tr> <td>BCC Pension Fund (via standing order)</td> <td style="text-align: right;">134.01</td> </tr> <tr> <td>Mrs L Coldwell – expenses and mileage</td> <td style="text-align: right;">248.85</td> </tr> <tr> <td>Mrs L Coldwell – working from home annual allowance</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td>Mrs L Coldwell – overtime from 2016</td> <td style="text-align: right;">186.60</td> </tr> <tr> <td>Mr P Gomme – hedge cut by Frieth car park and playing ground</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>MH-P Internet – hosting charges</td> <td style="text-align: right;">108.00</td> </tr> <tr> <td>N.C. Electrical – LED replacement fittings for defibs Frieth and Skirmett</td> <td style="text-align: right;">417.50</td> </tr> <tr> <td>Information Commissioner – data protection renewal</td> <td style="text-align: right;">35.00</td> </tr> </tbody> </table>	Mrs L Coldwell – December salary (via Standing Order)	470.23	BCC Pension Fund (via standing order)	134.01	Mrs L Coldwell – expenses and mileage	248.85	Mrs L Coldwell – working from home annual allowance	500.00	Mrs L Coldwell – overtime from 2016	186.60	Mr P Gomme – hedge cut by Frieth car park and playing ground	100.00	MH-P Internet – hosting charges	108.00	N.C. Electrical – LED replacement fittings for defibs Frieth and Skirmett	417.50	Information Commissioner – data protection renewal	35.00
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	<p>Frieth Village Hall – hire for meeting 09/01/17 24.00 Hambleden Valley Group – Hambleden Magazine 20.00</p> <p>Total 2244.19 Balance as at 1st December 2016 42710.28 Less December payments (2029.32) Total of all funds at 31st December 2016 40680.96</p> <p>Film Fund</p> <p>Total of all funds at 31st December 2016 4225.24 Less Community Bus Money (held by the Parish Council) 1324.52</p> <p>True Film Fund Balance 2900.72</p>
Minute 8724	To set the precept for 2017/2018 It was resolved to set the precept at £32,000 at a cost of £38.30 for a Band D house.
Minute 8725	Members questions
Action:Clerk	1. Cllr Webb – a resident in the village wondered if an old red telephone box could be bought to have be used as a book exchange. Redundant red telephone kiosks can be adopted by a Parish Council for a small cost, but Clerk is unsure if one can be purchased from a different area. Clerk to investigate. Cllr Webb will look at the telephone on the side of the shop, to see if the handset is still there.
Action:Clerk	2. Cllr Broad – is there any update on the planning application at Flint Cottage? Clerk to chase.
Action:Clerk	3. Cllr Hussey – would like to request a copy of BCC Filming on Highways Code. He also noted that there is a barn on the left hand side of the Skirmett road towards Mill End is currently having some building work done. There are no planning applications submitted for this property: all to monitor to ensure it is being restored like for like with no further modifications.
	4. Cllr Armstrong – new bird boxes have been erected on Pheasants Hill Common. No one has approached the Parish Council about this. Cllr Mann will speak to Frieth Historical Society to see if they have any knowledge.
Action:Clerk	Ridgeway Woodlands work on the Common – Clerk to chase for date for tree work to be carried out.
Minute 8726	Planning: 16/07800/FUL - Vineyard Cottage Dudley Lane Southend - Erection of 1 x 2 bed detached dwellinghouse with associated bin/cycle storage to replace an existing bungalow - no objection Decisions 16/07824/TPO - Pheasants Ferry Lane Hambleden - Reduce height by approximately 3 metres to a suitable branch union to Willow tree - Application Permitted
Minute 8727	Date of Next Meeting Monday 13 th February 2017, 8pm at the Village Hall, Skirmett
	Signed Date