

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING**  
**Held on Monday 12<sup>th</sup> June 2017 at 8.00 pm in the Village Hall, Hambleden**

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PRESENT: Cllrs Mr J Jackson, Mr A Armstrong, Mrs S Walker-Allies, Cllr S Webb, Mrs L Mann, Mr N Snell, Mr C Hussey, Mrs J Nixey. County Councillor Jean Teesdale.

Mrs L Coldwell – Clerk

0 members of the public

**Minute 8788 Apologies for Absence**

None were made.

**Minute 8789 Declaration of Pecuniary Interests**

Cllr Armstrong declared an interest in Agenda Item 14, discussing works to Hambleden Churchyard.

**Minute 8790 To confirm and sign the Minutes of the Ordinary May Parish Council Meeting, the Annual Parish Meeting and the Annual Parish Council Meeting held 8<sup>th</sup> May 2017**

The minutes for all 3 meetings held in May were agreed by the Councillors and signed by the Chairman.

**Minute 8791 To Report on Matters Arising from Previous Minutes which are not on the Agenda**

Minute 8709 Works to the bus shelter in Frieth are finished.

Minute 8772 A response was received from Inspector Messenger from Wycombe Rural branch of Thames Valley Police who will request that there are resources allocated to assist the local police team with some enforcement in Skirmett, however the with the current terrorist threat level it may be some time before this can be done.

Minute 8779 Cllr Webb organised swapping of some signs and extra magnets as requested by the Hambleden Parking Committee. Hambleden Church is now the overall license holder for those organisations who will be using the field for event parking. Cllr Webb incurred expenses of £39 – all in agreement for these to reimbursed.

Minute 8784 1. Clerk wrote to the homeowner requesting the hedge be cut back which has been done.

5. Clerk has purchased a padlock for the gate in Ellery Rise play area.

7. Clerk reported the signs to WDC Planning Enforcement who have spoken with the landowners.

Clerk and Cllr Nixey attending the Demystifying Planning training session which was very informative. Slides were distributed to the other Councillors.

Cllr Nixey attended a new Councillor Induction training course.

Action:Clerk Frieth Village Society have requested use of the MYSI to ascertain the speed of vehicles in the village. The PC insurance will not cover other people moving the unit, but Clerk shall continue to copy FVS with the downloaded data from Frieth when the MYSI is there.

Clerk attended a School Travel Plan meeting at Frieth CEC School. The “Perfect Parking” week will be run again in the next school year.

Action:Clerk Cllr Walker-Allies reports that a big sign has been erected in the field by Mill End Farm, Henley Road towards Marlow. Towards Henley there is also a huge sign in the field on the right. Clerk will investigate and refer to Planning Enforcement if necessary.

Action:Clerk Footpath HA11 that runs by the side of the Church in Frieth is very overgrown, Clerk will arrange for the Chiltern Society to clear. HA15 by Shogmoor Lane also needs clearing.

Clerk has reported to BCC come footpath signs that are no longer legible at Hayles Field, Frieth so that they can be replaced.

**Minute 8792 Correspondence received from 8th May to 12<sup>th</sup> June 2017**

1. Outstanding Chilterns magazine – available on request.

2. Response from TfB re: request for extra signage in Hambleden.

3. Legal Briefing note from NALC re: updates to the Data Protection Act and introduction of the General Data Protection Act form May 2018 – forwarded to Cllrs.

4. Response from the Fire Service re: how support is deployed.

5. Hambleden electricity updates – forwarded to Cllrs.
6. Letter from Thames Valley Police following the request for an increased police presence in Skirmett at peak hours to deter speeding – forwarded to Cllrs.
7. Chiltern Society magazine – available on request.
8. Hambleden Parking Meeting minutes – available on request.
9. Email from resident about planning application in Ibstone – forwarded to Cllrs.
10. Web Analytical report – available on request.
11. Notification about a telephone mast in Stonor – forwarded to Cllrs.
12. Demystifying Planning training notes – forwarded to Cllrs.
13. Invitation to Wycombe District Rural Forum: Rural Farm Walk – forwarded to Cllrs.
14. WDC – Annual Play Area inspection – Clerk has arranged at a cost of £60 +VAT.
15. JCC minutes – forwarded to Cllrs Broad and Snell.
16. Parish Online renewal at a cost of £97.20 – for info. All in agreement to renew.
17. Open Spaces Society membership renewal form at a cost of £45 – for info. All in agreement not to renew.

**Minute 8793 To discuss placing the Appendix detailing correspondence that is currently only sent to Members on the website along with the Agenda**

Action:Clerk

It was resolved going forward to put the appendix on the website and noticeboards along with the agenda.

**Minute 8794 To discuss the purchasing and subsequent placement of dog waste bins in the Parish**

It was resolved to not proceed with dog bins at this time, as residents in the proposed area for the bins are not keen.

**Minute 8795 To consider increasing the Clerk's salary following an annual review**

The Clerk left the room.

It was resolved following a review of the Clerk's performance to increase salary to point 29 within the 26-29 range in scale LC2 as set out in the 2016 – 2018 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales.

The Clerk re-entered the room.

**Minute 8796 To discuss the proposal of implementing a Town and Parish Council Charter from Wycombe, Aylesbury Vale, Chiltern and South Bucks District Councils**

Action:Clerk

There are currently too many variables to discuss exactly what this would entail, although having a central point of contact for the Parish Council with the Local Authority would be helpful in the future. Clerk to advise.

**Minute 8797 To consider renaming the Parish Council to Hambleden Valley as a more accurate description**

Not taking into consideration the technical details and legalities of such a change, it was agreed by all to not look into altering the name as other areas such as Medmenham, Turville and Fawley are included in the Hambleden Valley who have their own Parish Councils and are not covered by Hambleden PC. Various other names were suggested but none would help with the confusion surrounding the Parish Council boundaries.

**Minute 8798 To confirm the placement of a new rural fingerpost at Frieth crossroads at a cost of £776.76 including VAT using CIL money**

Action:Clerk

It was resolved to proceed with ordering the sign.

**Minute 8799 To receive a report on electrical works that will be carried out in Hambleden Village by SSEN**

Action:Clerk

A survey carried out by SSEN discovered that 2 poles in the Village are rotten and need to be replaced. This has been an ongoing issue for over 2 decades which will now finally be resolved! Works will start to be carried out at the end of July/beginning of August, and power will be turned off to some properties in the centre of the Village. These households will be made aware of the exact date the shutdown will be when SSEN have finalised them. BT also need access to move telephone wires, and Thames Water need power to the pumping station. A "welfare wagon" will be dispatched to the village to provide hot drinks and mobile phone charging facilities. SSEN may also

provide a generator for the pub to allow them to continue trading, subject to health and safety checks. Clerk has advised SSEN of any vulnerable residents. Clerk to put information into the Hambleden magazine, website and Facebook page.

**Minute 8800 To discuss maintenance needed to the white posts in Frieth, including a request from Frieth Village Society for money to purchase paint and brushes**

Action:Clerk

Clerk showed photographs of the white posts. Whilst not all look brand new, they cannot be replaced every time they look worn. They were all painted and some replaced last April. None appear to be so rotten they are at risk of falling over. Should FVS wish to paint the posts themselves, the Parish Council would pay for paint and brushes to enable them to do so.

**Minute 8801 To consider works that need to be carried out in Hambleden Churchyard, including removing weeds and tree works**

Action:Clerk

Future

Agenda

Item

A quotation will be requested for the works that have been detailed by Roddy Baird following a review undertaken by him and the Hambleden Church Verger. There are 3 points on the list which definitely need doing and will require permission from WDC to be carried out. All in agreement to ask Mr Baird to proceed with this application as it will take time to be permitted.

**Minute 8802 To approve the accounts for June 2017 and signing of cheques**

**Accounts to be paid in June 2017**

Mrs L Coldwell – salary (via standing order)	470.23
BCC Pension Fund (via standing order)	134.01
Mrs L Coldwell – expenses and mileage	163.47
Skirmett Village Hall – hire May meeting	35.00
The Hambleden Garden Company – April payment	668.57
The Hambleden Garden Company – May payment	668.57
The Handyman – bus shelter works in Frieth	1150.00
Chiltern Society – annual subscription	30.00
Buckinghamshire County Council – rural style fingerpost Frieth	776.76
Hambleden Village Hall – hire June meeting	30.00
Parish Online Mapping system – renewal	97.20
Sammy Webb – expenses incurred for parking signs	39.00
<b>Total</b>	<b>4262.81</b>

**Balance as at 1<sup>st</sup> May 2017** 31130.85

Income:

Precept and Council Tax Support Grant 16313.84  
Hambleden Church – contribution to Event parking signs 500.00

Expenditure:

May payments (1646.02)

**Balance as at 31<sup>st</sup> May 2017** **46298.67**

Of which CIL funds 4479.45

Church Wall reserve 10000.00

**Unrestricted Reserves** **31819.22**

**Film Fund**

**Total of all funds at 1<sup>st</sup> May 2017** **5287.50**

Less Community Bus Money (held by the Parish Council) (1024.52)

**True Film Fund Balance as at 31<sup>st</sup> May 2017** **4262.98**

**Minute 8803 Members questions**

Action:

Cllr Hussey

**1. Cllr Hussey** – a resident came across a snare in Pheasants Hill Common within 15 metres of the footpath near to their property. Cllr Hussey to find out the exact position of the snare to see if any further action needs to be taken.

Action: Clerk  
and Cllr  
Walker-Allies

**2. Cllr Walker-Allies** – Footpath HA48 is overgrown with brambles and nettles throughout it and also a fallen tree trunk. Cllr Walker-Allies will check exact location of the tree. Clerk to add to the clearing list being sent to the Chiltern Society.

**3. Cllr Nixey** – Footpath HA15 has some fencing down and a wire has come loose that could be a trip hazard. After the footpath has been cleared Clerk will contact landowner.

Action:  
Cllr Hussey

**4. Cllr Webb** – was asked by a resident if a map could be produced for Hambleden village to show the house numbers and where they are located. This could be kept in the Village shop to help delivery drivers. Cllr Hussey will produce one.

**Minute 8804** Planning:

**17/06075/FUL – 2 Perrin Springs Lane Frieth** – Householder application for raising of roof, roof extensions/alterations, rear extension and patio area, new front porch and re-rendering – **No objection to size and scale, however we believe that there is excessive fenestration in the roof in the South East and North West elevation. 2 Velux style windows could be removed in each elevation which would preserve the visual privacy of neighbours whilst maintaining sufficient light levels in the proposal. Dormer windows in the South East elevation need to be obscured glass for the ensuite and bathroom.**

**17/05885/FUL – Land Adjacent Grebe Cottage Henley Road Hambleden** – Construction of single storey detached boathouse with associated excavation works – **There is no way with these plans to be able to ascertain the placement of the proposed boathouse, or the dimensions. The only plan in the flood risk assessment is inadequate. The inference of services to the proposed boathouse is worrying. We object to the application and request properly scaled drawings for this application for a new build on the bank of the River Thames.**

**17/06375/LBC and FUL - Russells Farm Cottage Rockwell End Lane Rockwell End** - Listed building application for erection of single storey and first floor rear extensions – **no objection**

**17/06327/FUL – Pheasants Ridge Bottom Hill Hambleden** – demolition of existing house, garage building and 3 no. sheds, erection of 1 x 4-bed detached dwelling house and ancillary studio building with integral storage area for waste/recycling (alternative scheme to pp 16/06640/FUL) – **no objection**

**17/05663/OUT – Little Studdridge Farm Ibstone Road Stokenchurch** – Outline application (including details of access) for the erection of up to 140 dwellings (10 of which will be specialist accommodation for older people) communal hub for older persons' accommodation, up to 230sqm of retail space (use class A1), public open space and landscaping \*\*Please note that this is in Stokenchurch Parish, but if permitted then some outbound construction traffic would come through the Hambleden Valley. A resident has asked for a letter be sent to WDC requesting large traffic to be banned from driving through the Parish\*\* - **We would like to point out that in Hambleden Parish which is proposed to be used for outbound construction traffic that lots of the roads are single track with tight turns that are completely unsuitable for large vehicles.**

Planning Decisions Made

**17/05712/TPO** - The Yew Tree Frieth Hill Frieth - Crown thin by 15% and crown lift by 1.3m to Yew Tree (T1) to front of property - **Application Permitted**

**17/05896/CTR** - The Yew Tree Frieth Hill Frieth - Fell 2 x Lawsons Cyprus (T31 & T32) - **Not to make a Tree Preservation Order**

**17/05791/CTR** – St Johns Church Frieth Hill Frieth - Pollard and raise canopy of Yew Tree and remove branches from Fir Tree over footpath. Remove 2 x dead branches from Cedar (T5), remove dead branches from Yew Tree (T3) overhanging footpath - **Not to make a Tree Preservation Order**

**17/06037/CTR** – The New House Frieth Hill Frieth – Reduce T1 Field maple by up to approximately 2m and crown lift lowest four, small diameter branches growing towards the neighbouring property - **Not to make a Tree Preservation Order**

**17/05691/FUL** – 5 Ellery Rise Frieth – Householder application for insertion of 2 x dormer windows to front elevation, 1 x dormer window to rear elevation, construction of ground floor front bay window, a new front porch, the insertion of a flue for a wood

burning stove and the change of finishing materials from brickwork to render –  
**Application Permitted**

**16/07617/FUL** – Valentine Farm Shogmoor Lane Skirmett – Demolition of existing dwellinghouse, stables and former farm buildings and erection of a new private equestrian yard with associated groom and staff accommodation and associated alterations - **Application Refused**

**Minute 8805** **Date of Next Meeting**

Monday 10<sup>th</sup> July 2017, 8pm at the Village Hall, Frieth

Signed ..... Date .....