

**MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING**  
**Held on Monday 8<sup>th</sup> May 2017 at 8.00 pm in the Village Hall, Skirmett**

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PRESENT: Cllrs Mr J Jackson, Mr A Armstrong, Mrs S Walker-Allies, Cllr S Webb, Mrs L Mann, Mr N Snell, Mr C Hussey, Mr D Broad.

Mrs L Coldwell – Clerk

1 member of the public

**Minute 8773 Apologies for Absence**

Cllr Mrs Nixey, WPC Marchant, District Councillor Whitehead.

**Minute 8774 Declaration of Pecuniary Interests**

None were declared.

**Minute 8775 To confirm and sign the Minutes of the April Parish Council Meeting**

The minutes for the meeting held in April were agreed by the Councillors and signed by the Chairman.

**Minute 8776 Progress on items in the previous minutes**

Minute 8709 Works are taking place on the bus shelter in Frieth currently, as agreed last year.

Minute 8749 New magnets for the parking signs in Hambleden were ordered and have been delivered. Cllr Webb distributed letters to all residents in the centre of the village explaining the new system, the copy was also put in the Hambleden Parish magazine, Frieth Village newsletter, placed on the website and the Facebook page.

Minute 8765 Clerk has spoken with the Conservation Officer at WDC who has advised that the problems would not fall under her remit. Should the parties concerned wish to take any further action, they would need to speak with the Tree Officer at WDC.

Minute 8767 Frieth has entered the Buckinghamshire Best Kept Village Competition, judging takes place in June and July. Judges usually visit the village twice in this period. Cllr Hussey very kindly designed the map that was needed.

Minute 8769 3. Clerk has spoken with WDC who have said they approached various potentially interested parties (although they were unable to specify who) to run the car park sites and only Culden Faw were interested.

4. Clerk is awaiting a quotation from the flint worker regarding maintenance to the Church wall.

Minute 8772 Clerk wrote to Thames Valley Police requesting an increased presence to deter speeding in Skirmett. No reply has been received as yet.

Clerk has spoken with a representative from Bucks and Milton Keynes Record Centre about the verge that runs either side of Fingest Lane and a little way on Frieth Road and their recommendation to extend the existing Local Wildlife Site to include more of the verges.

The Internal Audit has been signed off, with no concerns raised about the keeping of records.

Action:Clerk It was decided that the next sign to replace with a rural style finger post would be Frieth crossroads. Clerk to speak with Transport for Bucks.

Clerk and Councillor Nixey will be attending a “Demystifying Planning” training session in May.

**Minute 8777 Correspondence received from 10<sup>th</sup> April to 8<sup>th</sup> May 2017**

1. Best Village 2017 – forwarded to Cllrs.
2. BMKALC Matters Arising – forwarded to Cllrs.
3. Web Analytical report – available on request.
4. Letter from the Open Spaces Society requesting a donation to their “Good Causes, Green Causes” fund – for info.
5. Annual report from District Councillor Whitehead – forwarded to Cllrs.
6. Confirmation from Hambleden Church that the £500 contribution for Hambleden parking signs has been made to the Parish Council.
7. War Memorials Trust bulletin – available on request.

**Minute 8778 To discuss purchasing and the subsequent placement of dog waste bins in the Parish**

Action:Clerk

Clerk has obtained a quote from TBS Hygiene to supply and install one red 45ltr dog waste bin and root mounted post would cost £310 +VAT (£372). The emptying service would be £3.70 +VAT per bin weekly (£4.44 p/w, £230.88 annually)

Cllr Walker-Allies suggests placing one at the roadside by the Village Hall in Skirmett. Clerk will ascertain the dimensions of the bin and report back.

Cllr Mann feels that Frieth does not need any more bins, as there are already several by the roadside which is the only place they can be positioned. Cllr Hussey will add existing litter bins to the Parish Online mapping system.

**Minute 8779 To discuss event parking in Hambleden village**

Action:Clerk

The first use of the new parking system was on May 1<sup>st</sup> and it went well. The PC have been asked by the Event Parking Committee to be an "umbrella license holder" for the organisations concerned. A license is granted by Culden Faw to the Sports and Social Club, Hambleden Village Hall and Hambleden Church to allow them to use the land for parking. It was resolved that the Parish Council will not be an umbrella license holder as amongst other reasons the 3 other groups would still need to have a license to use the area to park, it cannot be done on their behalf. Cllr Webb has advised each party to contact their insurance companies to discuss liability. Clerk will write to the organisations concerned advising them. Thanks were given to Cllr Hussey from the Committee for his map of parking in the village.

**Minute 8780 To discuss Bucks Fire and Rescue Service and which stations support the Parish in an emergency**

Action:Clerk

During a recent fire in Skirmett, it was approximately 30 minutes between ringing the Fire Service and them attending the site. The engine was dispatched from High Wycombe Fire Station, rather than Marlow or Henley which would have been closer. How are decisions made as to where an engine is dispatched from, is it County based? Clerk to investigate. It is acknowledged that there will be plenty of operational considerations for why this occurred.

**Minute 8781 To discuss what items should be placed in the Parish magazine and when**

Anything that is of exceptional interest to the local community, whilst in the minutes of the meeting, is also placed into the Hambleden Parish magazine as well as the Frieth Village newsletter. Information can also be found on the Parish Council website: [www.hambleden.org.uk](http://www.hambleden.org.uk) and the Parish Council Facebook page: [www.facebook.com/hambledenparishcouncil](https://www.facebook.com/hambledenparishcouncil) The Clerk can also be contacted directly.

**Minute 8782: To complete the External Audit Statement; to consider and complete the Annual Governance Statement and to receive the Internal Auditors report**

Action:Clerk

The Chairman read all the statements out to Councillors and they were all answered in the affirmative. The internal auditors report carried out by Miss L Cook was discussed which found that everything was in accordance with the current regulations and guidelines. The Chairman signed off the External Audit Statement and the Governance Statement.

Clerk will advertise the dates for Electors Rights to see accounts as from 3<sup>rd</sup> June to 14<sup>th</sup> July.

**Minute 8783 To approve the accounts for May 2017 and signing of cheques****Accounts to be paid in May 2017**

Mrs L Coldwell – salary (via standing order)	470.23
BCC Pension Fund (via standing order)	134.01
Mrs L Coldwell – expenses and mileage	91.56
Zurich Insurance – annual insurance renewal	920.22
Miss L Cook – internal audit fee	30.00
<b>Total</b>	<b>1646.02</b>

**Balance as at 1<sup>st</sup> April 2017** 32829.62

Less April payments (1698.77)

**Balance as at 30<sup>th</sup> April 2017** **31130.85**

**Film Fund**

<b>Total of all funds at 1<sup>st</sup> April 2017</b>	<b>5925.24</b>
Archer Signs – Hambleden event parking additional signage	(337.74)
Community Bus Float money	(300.00)
Less Community Bus Money (held by the Parish Council)	(1024.52)
<b>True Film Fund Balance</b>	<b>4262.98</b>

The first half of the precept and CTSG has been paid by WDC.

It was noted that there is money in the Film Fund if there are any good causes that may benefit from a donation.

**Minute 8784****Members questions**

Action:Clerk

1. **Cllr Broad** – the view at the junction of Ellery Rise on to Frieth Hill is obstructed by hedges. Clerk to write to homeowner asking to cut them back.
2. **Cllr Walker-Allies** – another 7 speeders were caught during a Speedwatch carried out on May 2<sup>nd</sup> in Skirmett. There were 22 people the month before during rush hour. Cars parked on the road causing a chicane had a good effect on slowing down the traffic.

Action:Clerk

3. Can copies of letters sent to residents about hedges be forwarded to the Parish Councillors? Clerk to forward and include the particular Ward in any future letters for monitoring purposes.
4. **Cllr Hussey** – Tough Mudder has happened the past 2 weekends and there was no impact on Pheasants Hill. There also did not appear to be much extra traffic in the Valley, the cars being directed in from Marlow appears to have worked in relieving congestion.

Action:Clerk

5. **Cllr Armstrong** – visited the play area at Ellery Rise, the padlock on the larger gate has gone. Clerk to source a replacement padlock.

Action:Clerk

Agenda Item

6. Once the work has been completed at Henley Management College, the Parish Council could look at possibly jointly purchasing and installing bus shelters there, as they are well used bus stops that currently have no cover.

Action:Clerk

7. **Cllr Snell** – both the bottom of Dairy Lane and the bottom of Skirmett Road at the Mill End junction are full of large advertising signs again. Clerk to report to Planning Enforcement.

Action:Clerk

Agenda Item

8. **Cllr Jackson** – requests that the Clerks performance review and pay be put on the agenda for next month.

**Minute 8785****Planning:**

**17/05888/LBC – The Hyde & Stonylands Bagmoor Lane Hambleden** – Listed building application for construction of single storey rear extension, internal layout alterations and external fenestration alterations to main dwellinghouse, garage and outbuildings and alterations to parking/turning serving The Hyde and construction of new detached greenhouse, new driveway and parking area to serve Stonylands – **no objection**

**17/05887/FUL – The Hyde & Stonylands Bagmoor Lane Hambleden** –

Householder application for construction of single storey rear extension, internal layout alterations and external fenestration alterations to main dwellinghouse, garage and outbuildings and alterations to parking/turning serving The Hyde and construction of new detached greenhouse, new driveway and parking area to serve Stonylands – **no objection**

**17/05779/TPO – Bramble Lodge Colstrove Lane Hambleden** – Trim back Yew trees by 3-4 metres overhanging Colstrove Lane & reduce height of Ash saplings to 1 metre in height which are undermining telephone wires, tidy up branch stubs left from squirrel damage to 1 Beech tree & damage from goods vehicles to 1 Yew tree & remove three dead Wych Elms – **no objection**

**17/06037/CTREE – The New House Frieth Hill Frieth** – Reduce by approx 3m to roof ridge level to reduce excessive shading and over growth to 1 x Sycamore Tree (T1) – **no objection**

**17/05932/FUL – Greenlands Henley Road Hambleden** – removal of existing boundary fencing and gates and replace with 2m high acoustic fencing and various gates – **no objection**

**Planning Decisions Made**

**17/05413/CTR – The Old Forge Skirmett Road Skirmett –** Fell 1 x Cypress (T1) as too large against house – **Not to make a Tree Preservation Order**

**17/05363/FUL – Holywick House Main Road Rotten Row Hambleton -** Householder application for erection of two storey side extension with basement area to lower ground, first floor side extension and new front porch following removal of existing conservatory to side - **Application Permitted**

**17/05728/CTR All Saints Skirmett Road Skirmett -** Fell 1 x Chestnut Tree (T1) - **Not to make a Tree Preservation Order**

**Minute 8786 Date of Next Meeting**

Monday 12<sup>th</sup> June 2017, 8pm at the Village Hall, Hambleton

Signed ..... Date .....

**Minute 8787 Public Question Time**

At the most recent JCC meeting there was alarm from numerous quarters. A contract has recently been implemented between WDC and the Air Park, part of which is the need to install silencers on the aircraft. There is also the need to adhere to flight paths that are in the Action Plan. There is significant concern from residents in Frieth, Hambleton, Parmoor and Sands that the contract is being violated. Currently the Air Park is not moving forward with plans to install silencers.