

MINUTES OF THE HAMBLEDEN PARISH COUNCIL MEETING
Held on Monday 11th September 2017 at 8.00 pm in the Village Hall, Skirmett

PRESENT: Cllrs Mr A Armstrong (Chairman), Mrs S Walker-Allies, Cllr S Webb, Mrs L Mann, Mr N Snell, Mr C Hussey, Mrs J Nixey. District Councillor Chris Whitehead.

Mrs L Coldwell – Clerk

0 members of the public

Minute 8821 Public Question Time

None present.

Minute 8822 Apologies for Absence

Councillors Jackson and Broad. Apologies accepted.

Minute 8823 Declaration of disclosable pecuniary and personal interests by Members relating to items on the agenda

Cllr Armstrong declared an interest in planning application 17/07095/CTREE, St Mary's Church. Cllr Hussey declared an interest in agenda item 8.

Minute 8824 To confirm and sign the Minutes of the Ordinary July Parish Council Meeting, held 10th July 2017

The minutes for the meeting held in July were agreed by the Councillors and signed by the Chairman.

Minute 8825 To Report on Matters Arising from Previous Minutes which are not on the Agenda

Minute 8798 The new rural style fingerpost sign has been installed at Frieth crossroads.

Minute 8812 Clerk has written to Henley Management College and is awaiting a response.

Minute 8814 Clerk spoke with Transport for Bucks again regarding the junction at Ellery Rise. They have advised that due to the lack of a collision record no improvements are deemed necessary and that they are under orders to "de-junk" rural areas of road signs so there would have to be "serious issues" to put any new signs in.

Double yellow lines are obtained through the County Councillor via the Parish Council. Any requests for double yellow lines can be collated by the PC and presented to the Member on an area wide scheme, they are not done piecemeal due to the costs associated. There has to be a real need as there is an expense to send an enforcement officer out to enforce any lines, particularly in the countryside. It will also further urbanisation of the area.

Action:Clerk
Agenda Item
next month

Cllr Mann has spoken with residents, and there have been suggestions of a sign on Ellery Rise side to say "caution junction", to install a chicane to slow cars down, and to erect no parking signs on the bank to keep visibility clear. Clerk to investigate these suggestions.

Minute 8815 Clerk spoke with Transport for Bucks who have advised that the final junction visibility cut of the year in the area will take place from 09/10/17 for 3 weeks. If there are any specific areas that are of concern, they have asked to be told so they can go and check. All cuts have happened as planned this year and are inspected afterwards.

Action:Clerk The External Audit has been signed off by Mazars LLP with no problems. Clerk will publish the Annual Return.

Action:Clerk Concerns have been raised from a homeowner in Hambleden regarding a hedge that borders their property. Clerk is speaking with TfB about this.

The VAT refund from HMRC was paid by them into an incorrect account. Clerk has spoken with them and it should be in the PC account by the end of September.

Action:Clerk Transport for Buckinghamshire have advised of a road closure in Hambleden Village on 11/10/17 from 1 pm to 7pm. Clerk to put the order paperwork in the noticeboards and on the website. Clerk to clarify exact closure.

Wycombe District Council latest Local Plan document can be found on their website:

<https://councillors.wycombe.gov.uk/documents/s29056/Appendix%202.pdf>

Clerk will attend the TfB Conference later this week.

Action:Clerk Dr Jarvis and Mrs Eldridge who usually give the AED training are unable to do so this year. Clerk to get some quotations for training from other sources.

Agenda item next month There has been a request for a replacement tree on the Common Land at Frieth for one that is currently dying from a parishioner. Cllr Mann will do a site visit to see the tree.

Minute 8826 Correspondence received from 10th July to 11th September 2017

- Action:Cllr Hussey
1. Email from District Councillor re: ward budget – forwarded to Cllrs for Sept agenda item.
 2. East West railway consultation from BALC – forwarded to Cllrs.
 3. Notification of Buckinghamshire Minerals and Waste Local Plan: Draft Plan for Consultation – forwarded to Cllrs.
 4. Broadband update from District Councillor Whitehead – forwarded to Cllrs.
 5. Wed analytical report – for info, available on request.
 6. Notification of Buckinghamshire Minerals and Waste Local Plan: Draft Plan for Consultation – forwarded to Cllrs – Cllr Hussey to look.
 7. HS2 e-update – forwarded to Cllrs.
 8. Stakeholder Conference from TfB invitation – forwarded to Cllrs.
 9. Best Kept Village Competition notes – forwarded to Cllrs.
 10. War Bulletin Memorial magazine – brought to meeting.
 11. Chiltern Society magazine – brought to meeting.
 12. CPRE Field Work magazine – brought to meeting.
 13. Countryside Voice magazine – brought to meeting.
 14. Web analytical report – available on request.
 15. Road closure notice for Hambleden Village – forwarded to Cllrs.
 16. Letter from Oil Club – discussed at the meeting. No wish to promote.
 17. JCC minutes – forwarded to Cllrs Snell and Broad as representatives.

Minute 8827 To discuss suggestions for the Ward Bursary from District Councillor

November District Councillor Whitehead has a small sum of money that can be granted to good causes in the Parish. The deadline for applications is January 2018. Suggestions for Agenda Item Frieth Cricket Club, Hambleden football club, Frieth School, Frieth Brownies, Hambleden Sports and Social Club. Future agenda item.

Minute 8828 To discuss nominating a Councillor for the vacancy arisen on the Chilterns Conservation Board

Action:Clerk/
Cllr Hussey Cllr Hussey expressed a wish to be nominated. Proposed by Cllr Walker-Allies, seconded by Cllr Mann. Nomination forms will be completed and forwarded to the Chilterns Conservation Board.

Minute 8829 To discuss and set dates for the Parish Council meetings to be held in 2018

Action:Clerk Future meeting dates were agreed, subject to availability for booking, as:

- Monday 8th January – Hambleden Village Hall
- Monday 12th February – Frieth Village Hall
- Monday 12th March – Skirmett Village Hall
- Monday 9th April – Hambleden Village Hall
- Monday 14th May – Frieth Village Hall
- Monday 11th June – Skirmett Village Hall
- Monday 9th July – Hambleden Village Hall
- Monday 10th September – Frieth Village Hall
- Monday 8th October – Skirmett Village Hall
- Monday 12th November – Hambleden Village Hall
- Monday 10th December – Frieth Village Hall

Clerk to book Village halls.

Minute 8830 To receive an update about the electricity works being carried out in Hambleden Village by SSE

The necessary electrical works will be carried out week commencing Monday 16th October for the week. The proposed outage day is Wednesday 18th October. Clerk has forwarded a list of vulnerable residents in the village to SSE for additional support. A meeting will be held at Hambleden Village Hall on 21st September for residents should there be any further questions, at 10am. Clerk will arrange for a notice in the shop window, and information placed on the Facebook page and website.

Minute 8831 To receive the Annual Play Inspection from Wycombe District Council for Ellery Rise playing fields.

Action:
Clerk/Cllr
Armstrong

The overall inspection indicated a low risk, however some issues were raised:

- Uneven ground under the entrance gate. Gravel was placed down last year when this was mentioned.
- Grass mats are silted up and soil is compacted. Recommendation to lift and relay mats under the roundabout, cone climber, cradle swings, basket swing, swings.
- Tree canopy over cradle seat swings recommended to be cut.
- Missing caps under seats to be replaced.
- Monitor all wooden equipment for signs of deterioration. The play area is checked weekly by a local resident.
- Some loose fittings on the swings to be secured.

Also raised were bolting the benches to the ground, and painting the gate a different colour. These are raised each year but are not implemented as parents have expressed they prefer to be able to move the benches depending on the where the sun is, and to paint the gate would not be in keeping with the area. The gate is obvious in a small section of fence.

Clerk will order replacement caps and obtain quotations for the work regarding matting to be carried out. Cllr Armstrong will attend and do smaller jobs that he is able to do.

Minute 8832 To approve the accounts for August and September 2017 and signing of cheques

Accounts that were paid in August 2017

Mrs L Coldwell – salary (via Standing order)	504.63
BCC Pension Fund (via Standing order)	152.19

Accounts to be paid in September 2017

Mrs L Coldwell – salary (via standing order)	504.63
BCC Pension Fund (via standing order)	152.19
WDC – Ellery Rise play area rent	100.00
Staples – stationary	26.37
Mr R Baird – tree works Hambleton Churchyard	1892.00
Mazars – external audit fee	240.00
Mrs L Coldwell – expenses and mileage July	47.98
The Hambleton Garden Company – 4/7 instalment	668.57
Mrs L Coldwell – expenses and mileage August	51.52
Skirmett Village Hall – hire 11/09/17	36.00
Total	3719.26

Balance as at 1st July 2017 **42035.86**

Less July payments (1633.87)

Less August payments (656.82)

Balance as at 31st August 2017 **39745.17**

Of which CIL Funds 4479.45

Church Wall reserve 10000.00

Unrestricted Reserves **25265.72**

Film Fund

Total of all funds at 1st August 2017 **5287.50**

Less Community Bus Money (held by the Parish Council) (1024.52)

True Film Fund Balance as at 31st August 2017 **4262.98**

Minute 8833 Members questions: including any items for the next agenda

Action:Clerk
Agenda Item

1. Cllr Hussey – all local wildlife sites have been put on to Parish Online.

Is there a management plan for Pheasants Hill Common? Currently there is no regeneration happening, saplings have been planted in previous years. Deer and squirrels will eat newly planted saplings.

2. Cllr Snell – was unable to attend the JCC due to ill health. Any noise complaints will now only be discussed once a year.

3. Cllr Mann – is subscribed to Dogwatch receives regular emails. It is a good source for information. The most recent discussed hare coursing and suspicious vehicles in the local area. Cllr Nixey confirmed that most of the local farmers are subscribed to it.

- Action:Clerk Clerk will put a notice on the website and the PC Facebook page to let people know about the emails.
- Action:Clerk **4. Cllr Walker Allies** – look at the possibility of replacing the few street lights in the Parish with heritage style columns, following the need to replace bulbs due to an EU directive. Clerk to investigate.
- Action:Clerk **5. Cllr Nixey** – problems on Colstrove Lane, it sinking at the top by the pond. Clerk reported this in July, will chase TfB.

Minute 8834 Planning:

Due to time constraints some Consultee Comments have been made already

16/07078/FUL – Flint Cottage Frieth Hill Frieth – Householder application for conversion of outbuilding to create an independent 1 bed dwelling with associated parking and construction of detached garden store. Erection of replacement fence to western boundary retrospective - **The Parish Council yet again strongly object to this application, for the same reasons as previously. Condition 4 of the 2014 planning decision for this building stated that the development hereby permitted shall only be used in conjunction with and ancillary to the occupation of the existing dwelling and shall at no time be severed and occupied as a separate independent unit. Furthermore, the amended parking arrangement reduces the garden area, requires access over the neighbouring property and still requires the driver to reverse onto the busy road that is Frieth Hill, where cars are frequently parked that will block visibility.**

17/06712/FUL – Dormer Cottage Spurgrove Lane Frieth – Householder application for construction of new oak framed double garage with workshop in eaves including x2 dormer windows and single storey rear extension – **No objection, but we would like to see a condition to ensure it could not be used as a separate dwelling in the future.**

17/06677/FUL – The Yew Tree Frieth Hill Frieth – Erection of 1 x pair of 3-bed two storey semi-detached cottages, 1 detached 3-bed two storey cottage all with associated parking & landscaping & new boundary walls to either side of access (alternative scheme to pp 16/07715/FUL) – **no objection**

17/06982/FUL – The Hyde Bagmoor Lane Hambleden – Householder application for removal of existing oil tank and installation of new oil tank – **no objection**

17/07095/CTREE – St Marys Church Hambleden Village Hambleden – Fell 1 x Holly (T1), reduce height by 1.5 metres to 1 x Golden Irish Yew (T2) and fell 4 x Cypress trees (T3 to T6) and replace with Irish Yew – **no objection**

17/06990/FUL – 5 Innings Gate Frieth - Householder application for construction of single storey rear extension, new pitch roof front entrance porch, reconstruction of existing front box dormer windows to pitch, insertion of pitch roof window to front roof slope, insertion of velux roof light to rear roof slope and alterations – **no objection**

17/07175/TPO – OS Parcel 4414 Bagmoor Lane Hambleden – Clear a way through by cutting back/raising the canopy by crown lifting to have a clear height of 4 metres to unknown species due to vehicular access for agricultural use – **no objection**

17/07098/FUL – Greendale Fingest Lane Fingest – Householder application for construction of above ground swimming pool (retrospective) – **no objection to the pool but we want to see a condition that hedging is placed on 2 sides to block the view of the pool from all neighbouring properties and footpaths in the AONB.**

17/07193/FUL – Huttons Farm Main Road Rotten Row Hambleden – Householder application for erection of single storey detached outbuilding for use as a gardeners' base and garden implement storage – **no objection**

Planning Decisions Made

17/06374/FUL – Russells Farm Cottage Rockwell End Lane Rockwell End – Householder application for erection of single storey and first floor rear extensions - **Application Permitted**

17/06375/LBC – Russells Farm Cottage Rockwell End Lane Rockwell End – Listed building application for erection of single storey and first floor rear extensions –

Application permitted

17/06491/CTR – Hambleden Marina Henley Road Hambleden – Fell 1 x Ash Tree (T1) due to tree causing extreme problems for craning in boats - replant away from riverbank - **Not to make a Tree Preservation Order**

17/06548/FUL – Thatched Cottage Ferry Lane Hambleden – Householder application for the remodelling of glazed roof to breakfast area, insertion of new French doors with gothic arch details to match existing windows and internal alterations - **Application Permitted**

17/06501/FUL - Coombe Cottage Pheasants Hill Hambleden – Householder application for construction of first floor side extension, single storey rear infill extension, removal of chimney stack and associated internal alterations - **Application Permitted**

17/06712/FUL – Dormer Cottage Spurgrove Lane Frieth – Householder application for construction of new oak framed double garage with workshop in eaves including x2 dormer windows and single storey rear extension - **Application Permitted**

17/07035/MIN – 2 Hayles Field Frieth - Proposed non-material amendment to permission for erection of part single/part two storey rear extension, extension to roof in connection with creation of additional rooms in roof space, single storey side extension following removal of existing garage & removal and re-cladding of existing cladding with Cedar shingles granted under householder planning ref: 16/08125/FUL – **Part Allow Part Refuse (PC not consulted)**

17/06677/FUL – The Yew Tree Frieth Hill Frieth – Erection of 1 x pair of 3-bed two storey semi-detached cottages, 1 detached 3-bed two storey cottage all with associated parking & landscaping & new boundary walls to either side of access (alternative scheme to pp 16/07715/FUL) – **Application Permitted**

Minute 8835 Date of Next Meeting

Monday 9th October 2017, 8pm at the Village Hall, Hambleden.

Signed Date